

What we do for you

We become an extension of your business, ensuring your HR, payroll and systems just work.

Pay compliance is one of the biggest risks to your business.

Are you keeping up to date with the latest ATO and Fair Work changes? **We are.**

Our payroll memberships and project-based services give you peace of mind.



BAS Agent
26263313



- ✓ Local Payroll Processing
- ✓ Dedicated Account Manager
- ✓ Award and EBA Interpretation
- ✓ Reporting and Lodgements
- ✓ Superannuation Compliance
- ✓ Payroll Compliance Audits and Remediations
- ✓ Onboarding and Termination Processing
- ✓ Payroll Tax Reporting



Standard Membership

Your comprehensive, managed payroll service – everything you need for seamless, stress-free payroll administration, all in one package.

Basic Membership

Your flexible payroll processing solution designed to cover your essential needs – with optional add-ons as your business grows or requirements evolve.

Projects

Do you need to cover a temporary payroll vacancy?
Or do you have a payroll remediation project and need additional support or expertise?

Our team are highly skilled payroll professionals and are experienced in the use of multiple payroll platforms including Employment Hero Payroll, KeyPay, ELMO Payroll, foundU and Xero.



Membership Overview

	Basic	Standard
Core Payroll Advice (Phone and Email)	Unlimited	Unlimited
Complex Payroll Support	Add-on	✓
Templates and Guides	✓	✓
Template Customisation	-	✓
Basic Payroll Compliance Audit	✓	✓
Comprehensive Payroll Compliance Audit	-	✓
Processing		
Payroll Processing (scheduled)	✓	✓
Payroll Processing (unscheduled)	Add-on	✓
Bank File (ABA)	✓	✓
Deduction Processing	✓	✓
Salary Sacrifice Processing	✓	✓
Remuneration and Award Adjustments	✓	✓
End of Month Reports	✓	✓
Termination Estimates and Processing	Add-on	✓
Workers' Compensation Calculations	Add-on	✓
Basic Backpays	Add-on	✓
Payroll Tax Calculation	Add-on	✓
New Employee System Setup	Add-on	✓
End of Financial Year Reconciliation	Add-on	✓
End of Financial Year Final STP Lodgement	Add-on	✓
Lodging		
Superannuation Lodgement	✓	✓
STP Lodgements	✓	✓
Payroll Tax Lodgement	Add-on	✓